

VINIMAYA

Indian Practitioner's Journal of Banking and Finance

A Quarterly Journal of the National Institute of Bank Management (NIBM), Pune

Author guidelines

1. What We Look For

- Write in clear, concise, and professional language.
- Adopt a practitioner-oriented approach and focus on practical implications and actionable insights.
- Support arguments with contemporary examples, evidence, and developments.
- Present research findings in a manner accessible to banking professionals.
- Conclude with clear lessons, recommendations, or policy implications where appropriate.

2. Suggested Structure of the Manuscript

No.	Section	Purpose
1	Title	Clear, concise and reflective of the central issue.
2	Introduction	Introduce the issue, context, purpose and relevance.
3	Background and Context	Set out the literature review, key developments, concepts, regulatory or industry context.
4	Analysis and Discussion	Present evidence, analysis, examples, implications and critical discussion.
5	Practical implications for Banks and Financial Institutions	Highlight practical relevance for banking professionals and institutions.
6	Recommendations	Provide actionable recommendations, policy suggestions or practical measures.
7	Conclusion	Summarise the key findings, lessons and way forward.
8	References	Cite key sources consistently.
9	Author Information	Provide author details and a brief professional profile. (75 words)

3. Manuscript Submission Requirements

Sr. No.	Particulars	Requirements
1	Article Length (other than case study)	2,000-2500 words
2	Case Study Length	1,000 - 1500 words
3	Language	English
4	Format	MS Word (.doc/.docx) – 12-point Times New Roman with double spacing
5	Abstract	Give the abstract in 150 words
6	Keywords	4–5 keywords

Sr. No.	Particulars	Requirements
7	Tables/Figures	Maximum 3, to be submitted in separate files in MS word doc. For all tables, charts, and graphs, the source should be indicated, wherever necessary. Tables should be numbered consecutively in Arabic numerals and should be referred to in the text as Table 1, Table 2 etc. Figures should be numbered in roman numerals (I, II..)

4. Submission Requirements and Author Declarations

Each submission should include the following

1. Title page:

- First page should mention the title of the article
- No author details should be given on title page
- Abstract up to 150 words
- Keywords – 4-5

2. Full Manuscript according to guidelines

3. List of tables and figures according to guidelines (separate doc)

4. Author information:

- Full Name of Author(s)
- Designation
- Institution/Organization and affiliation
- Contact address with Email Address
- Contact Number

5. Short Biography of author/s

5. Editorial Review Criteria

All submissions will undergo an editorial review based on:

- Relevance to the issue theme or journal focus areas
- Originality and significance of contribution
- Practical usefulness to banking professionals
- Quality of analysis and recommendations

EDITORIAL DECISION

All articles will be sent for review which may take 3-4 months' time. The final decision regarding publication shall rest with the Editorial Board.

6. Pre-Submission Checklist

Before submitting your manuscript, please ensure that the following requirements have been met:

Manuscript Compliance

- ☐ The manuscript falls within the scope of VINIMAYA and is relevant to banking and financial services.
- ☐ The manuscript is original, unpublished, and not under consideration elsewhere.
- ☐ The article is written in clear, concise, and professional English, and complies with the prescribed word limit
- ☐ All facts, figures, data, and references have been verified.

- ☐ Appropriate citations and acknowledgements have been provided.
- ☐ Tables, figures, or illustrations (if any) are properly labelled and sourced.
- ☐ The manuscript has been proofread for language, grammar, and consistency.

Author Declaration

- ☐ The author confirms that the manuscript is free from plagiarism.
- ☐ The author confirms that no copyright or intellectual property rights have been violated.
- ☐ Any potential conflict of interest has been disclosed.
- ☐ Necessary permissions have been obtained for any third-party material used in the manuscript.

7. Contact for Submission

Journal	VINIMAYA
Institution	National Institute of Bank Management (NIBM), Pune
Email (all submissions to be mailed to)	vinimaya@nibmindia.org;
Submission Deadline	As notified for each issue (if special issue)
SUBMISSION NOTE A complete and compliant submission supports a smooth editorial review process and contributes to the quality and credibility of VINIMAYA.	